

## CREDITING OF ADDITIONAL PERIODS OF EMPLOYMENT

You will receive employee information (ANI) if you were employed during the respective quarter. This provides a good control to be able to pinpoint your entitlements.

If an employment contract is not recorded with BUAk, please provide us with the following documents in person within 8 months of departure:

- ❑ Official photo ID (valid driving licence, passport, identity card)
- ❑ Registration / deregistration papers for the Regional Health Insurance Fund (available from the company)
- ❑ Certificate of employment or evidence of employment and remuneration (available from company)
- ❑ Pay slips and bank account statements showing payments over the entire period of employment
- ❑ Any decision of the state insolvency fund (IEF) or judgment of the Labour and Social Court

After careful consideration, a decision will be made as to whether the employment contract in question can be credited.

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Telephone: Ext. 1820  
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+43 (0) 579 579 0

YOUR CONCERNS ARE IMPORTANT TO US!

### Customer Service

Tel DW 5000  
Fax DW 95 0 99  
Mail kundendienst@buak.at

### Corporate Customer Service

Tel DW 2000  
Fax DW 93 0 99  
Mail betriebsbetreuung@buak.at

### Corporate Pension Insurance Fund

Tel DW 3000  
Fax DW 93 0 99  
Mail buak-bvk@buak.at

## OPENING HOURS

Vienna  
Monday, Tuesday, Thursday  
8.00 am – 3.00 pm  
Wednesday 8.00 am – 6.00 pm  
Friday 8.00 am – 12.00 pm

Tyrol, Carinthia and Styria  
Monday to Thursday  
8.00 am – 3.00 pm  
Friday 8.00 am – 12.00 pm

Upper Austria, Salzburg and  
Burgenland  
Monday to Thursday  
8.00 am – 1.00 pm  
Friday 8.00 am – 12.00 pm

Vorarlberg  
Monday to Friday  
8.00 am – 12.00 pm

LEGAL NOTICE  
BUAK, Kliebergasse 1A, 1050 Wien

## LOCATIONS

Vienna  
1050 Wien  
Kliebergasse 1A  
Fax DW 92 1 99  
Mail betriebsbetreuung@buak.at

Burgenland  
7000 Eisenstadt  
Wiener Straße 7  
Fax DW 92 1 99  
Mail betriebsbetreuung@buak.at

Salzburg  
5020 Salzburg  
Hans-Sachs-Gasse 5  
Fax DW 92 1 99  
Mail betriebsbetreuung@buak.at

Upper Austria  
4020 Linz  
Anastasius-Grün-Str.26-28/1/16  
Fax DW 92 3 99  
Mail lo@buak.at

Styria  
8020 Graz  
Mohsgasse 10  
Fax DW 92 4 99  
Mail lst@buak.at

Carinthia  
9010 Klagenfurt  
Bahnhofstraße 24  
Fax DW 92 5 99  
Mail lk@buak.at

Tyrol  
6020 Innsbruck  
Südtirolerplatz 14-16  
Fax DW 92 8 99  
Mail lt@buak.at

Vorarlberg  
6900 Bregenz  
Kaiserstraße 27  
Fax DW 92 9 99  
Mail lv@buak.at



## YOUR ENTITLEMENT

### QUESTIONS & ANSWERS

How can I claim from BUAk for a period of employment?

Last updated: 1 August 2017



The Construction Workers' Holiday and Severance Pay Fund (BUAK) enables workers in the construction industry to acquire entitlement to holiday and statutory severance pay even if periods of employment are interrupted repeatedly due to seasonal work or the worker moves company frequently.

In addition, the winter holiday provision will extend the annual employment period and bad weather compensation means that workers will continue to receive 60% of their actual salary even if work cannot be carried out.

## YOUR ENTITLEMENT

### ANNUAL LEAVE

No matter how often your employment is interrupted or how long you are employed at each respective company, your BUAK entitlements will increase every single day.

### STATUTORY SEVERANCE PAY

Once you have fulfilled the eligibility requirements for statutory severance in accordance with BUAG (old statutory severance), each day of employment goes towards increasing your entitlements. If you are subject to the statutory severance provisions in accordance with BMSVG (new statutory severance), your entitlements in the BUAK Corporate Pension Insurance Fund (BVK) will increase.

### WINTER HOLIDAYS

If you are not employed in construction over the winter

holidays (24, 25, 26 and 31 December, and 1 and 6 January), under certain circumstances you will receive compensation for these days.

### BAD WEATHER COMPENSATION

It is often the case that work cannot be carried out due to bad weather. In these cases, you will receive 60% of your actual wage from your company.

### BRIDGING ALLOWANCE

If you have built up sufficient periods of employment in construction, you may receive a bridging allowance before your pension entitlement. This will amount to 18 x 169.5 times your predominant hourly wage, as per your collective bargaining agreement, over the last 52 weeks prior to termination of your employment contract (see Bridging Allowance folder).

## REQUIREMENTS

An employment contract can only be credited immediately if you inform BUAK of unreported periods within 8 months.

If you inform BUAK of an employment contract with a company subject to BUAG later than 8 months after your departure, you will only be able to claim the days that you worked from BUAK if the company in question has paid the required contributions.

## REPORTING OBLIGATION OF THE COMPANY

On the next page is a list of companies which are subject to BUAG. This legislation is mandatory; that is, companies must take part in the procedures of the Construction Workers' Holiday and Severance Pay Act [Bauarbeiter Urlaubs- und Abfertigungsgesetz] (BUAG). Furthermore, it is not permitted for an agreement which



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UND ABFERTIGUNGSKASSE

bypasses BUAG to be made between a worker and a company.

In practice, however, it can occur that individual workers are not reported to the Construction Workers Annual Leave and Severance Pay Fund (BUAK). If you have been affected by this, you can submit your claim to BUAK with the provision of certain documents. See the next page for details.

## TO WHICH WORKERS DOES BUAG APPLY?

BUAG essentially applies to all workers who are employed by a company-type listed in § 2 BUAG.

### THIS INCLUDES, BUT IS NOT LIMITED TO:

mainstream construction, construction, structural iron-bending and putting-out companies; ditching, trenching and earthmoving companies; fireplace milling companies; companies specialising in the coating of facades for the purposes of thermal insulation; master stonemasonry firms; roofing contractors; paving companies; potting, panelling and tiling companies, carpentry companies; fountain manufacturers; deep drilling companies; scaffolding companies; plant and machinery hire companies; insulation companies; asphalt road surfacing companies; blacktopping companies; xylolith laying companies; terrazzo manufacturers; artificial stone manufacturers; plastering and plaster boarding companies, etc., Temporary employment companies with respect to workers who are taken on for activities which, by their nature, fall under the field of activities of the companies listed in § 2 para. 1 lit. a - g BUAG, or who are in fact mainly employed for such activities.